

Information on the Bachelor Degree Programme „Fine Arts“



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Contacts

In the following presentation, we will give you an overview of the structure of your Bachelor's programme at HFBK Hamburg. If you still have questions or would like advice, the following contact persons will be happy to help you:

Students Office

Adresse: Wartenau 15, Rooms 01 / 04a / 06a

Opening hours: Tuesday and Thursday 10am-12pm and 1pm-3pm and individually by appointment.

Telephone: +49 40 42 89 89-270 / -269 / -363

E-mail: Please send enquiries about examination matters to hfbk-pruefungsverw@hfbk.hamburg.de,
Please send enquiries regarding student matters to hfbk-studverw@hfbk.hamburg.de

- InfoService - Central advice service for administrative and organizational questions relating to application and studying at HFBK Hamburg,
- Questions of principle,
- Application procedures and admissions,
- Doctoral application procedure and doctoral graduation procedure
- Enrolment, re-registration, leave of absence, de-registration,
- Semester certificates, replacement certificates, certifications, BAföG certificates, pension certificates, changes of address, etc,
- Recognition of study and examination achievements
- Registration for the 1st Bachelor presentation and organisation of the examination procedure,
- Registration for final examinations and organisation of the examination procedure,
- Preparation of degree and certificate documents and (also provisional) Transcript of Records (ToR),
- Grade certificates, study books, examination authorisation, examination dates, withdrawal, extension of deadlines

Key Facts

Degree programme:	Bachelor of Fine Arts
Departments:	Sculpture Stage Design Design Film Graphic Arts/Photography Painting/Drawing Time-based Media
Degree:	Bachelor of Fine Arts
Regular period of study:	4 years (8 semesters, 240 credits)
Important documents:	Examination regulations, Module handbook (online via Downloads)

Which courses do I have to take?

- Basically, the degree programme at the HFBK is divided into different courses: **Modules** and **accompanying courses**.
- All courses can be found in the course catalogue on our [website](#). They are divided into the following **four** areas:

Modules „Introduction to Artistic Work“ = Foundation Year	Modules „Scientific Studies“ = e.g. seminars, lectures etc...
Modules „Artistic Development Projects“ = artistic class including individual critiques	Accompanying Courses = foundation courses, practical courses, group critiques

„Introduction to Artistic Work“ (1st and 2nd Semester: Foundation Class, Orientation)

- In the 1st and 2nd semester (orientation phase), there is an introductory artistic module in each major. You complete this module as part of your foundation class.
- In the foundation classes, you will be intensively supervised by a professor during the first year of study.
- The work in the artistic classes consists of different teaching formats. For regular participation in both formats you will receive your credit points at the end of the semester for the module: "Introduction to artistic work".

Individual critique

= Individual meeting with your professor

Group critique

= Group discussion/class meeting with your fellow students, where you can talk about your artistic development plans.

You will be assigned to the foundation classes by lottery. It is therefore possible that your foundation class does not correspond to your desired department (interdisciplinary art education). You will only be assigned to a specific artistic class from the 3rd semester onwards.

Module	Department
An introduction to artistic work in Sculpture	Sculpture
An introduction to artistic work in Stage Design	Stage Design
An introduction to artistic work in Design	Design
An introduction to artistic work in Film	Film
An introduction to artistic work in Graphic Arts/Photography	Graphic Arts/Photography
An introduction to artistic work in Painting/Drawing	Painting/Drawing
An introduction to artistic work in Time-based Media	Time-based Media

→ 12 credits per semester

„Artistic Development Projects“ (3rd until 8th semester)

- The "Artistic Development Projects" are realised by you from the 3rd semester onwards in your artistic class under the supervision of your class professor.
- The work in the artistic classes consists of various teaching formats. For regular participation you will receive your credit points for the module: "Artistic Development Projects" at the end of the semester.

Individual critique

= Individual meeting with your professor

Group critique

= Group discussion/class meeting with your fellow students, where you can talk about your artistic development plans.

- The dates and times for individual and group critiques by your class professor can be found in the current course catalogue. As a rule, you will also receive all the information you need from your professor and the tutors at the first meetings of your class!

Module	Department
Sculpture	Sculpture
Stage Design	Stage Design
Design	Design
Film	Film
Graphic Arts/Photography	Graphic Arts/Photography
Painting/Drawing	Painting/Drawing
Time-based Media	Time-based Media

**→ 14 credits per semester
(Exception 8th semester = 4 credits)**

„Scientific Studies“ (1st until 8th semester)

- In the area of "Scientific Studies" you take one course of your choice per semester.
- The entire range of courses can be found in the course catalogue under the department "Theory and History".
- The teaching formats are quite different: for example, there are (block) seminars, lectures...etc.
- The type of examination (presentation, term paper, essay, project work) depends on the respective course and will be communicated to you by the teacher..

Module	Department
<ul style="list-style-type: none">• Aesthetic Theories• Design Theory and History• Art and Cultural Studies, Gender Studies• Art History• Art Critique• Philosophy	Theory and History

→ 8 credits per course

In the curriculum, "Scientific Studies" are compulsory from semester 1-7. In semester 8 you can then either take 1x "scientific studies" or alternatively two "accompanying courses".

Accompanying Courses (1st until 8th semester)

- The accompanying courses include practical courses and foundation courses.
- Practical courses usually offer both introductory courses and individual project work. You can receive credit points for both formats. Please refer to the course catalogue for more information!
- For some workshops, participation in an introductory course is a prerequisite for access (e.g. for safety reasons).
- Foundation courses are offered by the professors of the foundation classes and are open to students of all semesters.
- **Important:** From your 3rd semester onwards, group critiques of the artistic classes also count towards the accompanying courses. You can therefore also attend group critiques/events of other artistic classes and have the credits recognised.

Practical Courses	Foundation Courses
<ul style="list-style-type: none"> • Audiolab • CAD/3D • Camera/Light/Sound • Ceramics/Plaster • Digital Editing/Film • Digital and Graphics • Media Technology and Electronics • Film Production & Studio • Fine Metalwork • Library • Metal • Painting Techniques • Photography • Plastic • ... 	<ul style="list-style-type: none"> • Basics of Sculpture • Basics of Stage Design • Basics of Design • Basics of Film • Basics of Graphic Arts/Photography • Basics of Painting/Drawing • Basics of Time-based Media

All foundation courses can be found in the "Orientation/Basics" section of the course catalogue.

→ 4 credits per course

Curriculum for Semester 1 and 2 (Foundation Year)

Semester	Modules/Accompanying Courses	credits
1	1 module „Introduction to Artistic Work“ from Orientation/Basics (artistic work in the foundation class)	12
	1 module from Scientific Studies (seminar/lecture of choice)	8
	1 accompanying course from Basics (foundation course of choice)	4
	1 accompanying course from Practical Courses (Course + project work of choice)	4
2	1 module „Introduction to Artistic Work“ from Orientation/Basics (artistic work in the foundation class)	12
	1 module from Scientific Studies (seminar/lecture of choice)	8
	1 accompanying course from Basics (foundation course of choice)	4
	1 accompanying course from Practical Courses (Course + project work of choice)	4
	Presentation of coursework	4

Presentation of Coursework (End of 2nd semester)

- At the end of the 2nd semester, all Bachelor students present their coursework from the first and second semesters to an examination board. In the course of the presentation, students are also assigned to an artistic class from the 3rd semester onwards.
- The examination is compulsory and can be repeated twice. Repeat examinations must be taken at the next possible examination date (winter semester of a year).
- In order to register for the presentation of coursework, you must be able to prove a total of 28 credits in the Department of Student and Examination Affairs. Please find the link to the registration form [here](#).
- You will receive 4 credits for successfully passing your coursework presentation. The examination itself is ungraded!
- You will receive information on the content of the presentation and organisation from your foundation class professor.

Curriculum Semester 3-7

- After the foundation year, the orientation phase ends and you will be assigned to a professor/artistic class.
- From now on, you will complete the module "Artistic Development Projects" within the framework of your artistic class, accompanied by your class professor.
- In a regular semester, you should complete courses worth 30 ECTS credits according to the following curriculum:

Semester	Modules/accompanying courses	credits
3 - 7	1 module from "Artistic Development Projects" (work in the artistic class)	14
	1 module from „Scientific Studies“ (seminar/lecture of choice)	8
	2 accompanying courses or alternatively 1 module from "Scientific Studies" (2 offers from practical courses, foundation courses or group critiques or 1 seminar/lecture of choice)	8

Curriculum for Semester 8

- In the 8th semester you will take one module from the area of "Artistic Development Projects" and two accompanying courses or alternatively 1 module from "Scientific Studies".
- The degree programme is completed with the Bachelor's thesis (final examination).
- The final examination is composed as follows:
 - a) Written Bachelor Thesis
 - b) Artistic Bachelor Thesis (presentation of the artistic work and colloquium)

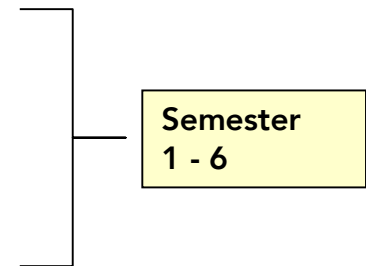
Semester	Modules/accompanying courses	credits
8	1 module from "Artistic Development Projects" <i>(work in the artistic class)</i>	4
	2 accompanying courses or alternatively 1 module from "Scientific Studies" <i>(2 offers from practical courses, foundation courses or group critiques or 1 seminar/lecture of choice)</i>	8
	Bachelor Thesis	18

The formalities for the Bachelor thesis are regulated in the [examination regulations](#). You can also obtain all organisational information on registration and the procedure from the Students Office.

Admission to the final examination

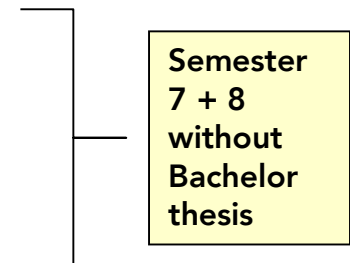
- Students who can demonstrate a total of at least 180 credits from the following areas are admitted to the theoretical and artistic Bachelor's thesis (final examination):

- 84 credits** from the area of "Artistic Development Projects" (including presentation of the student projects from the 1st and 2nd semesters)
- 48 credits** from the area of "Scientific Studies"
- 48 credits** from the area of accompanying courses (practical courses, group critiques, foundation courses)



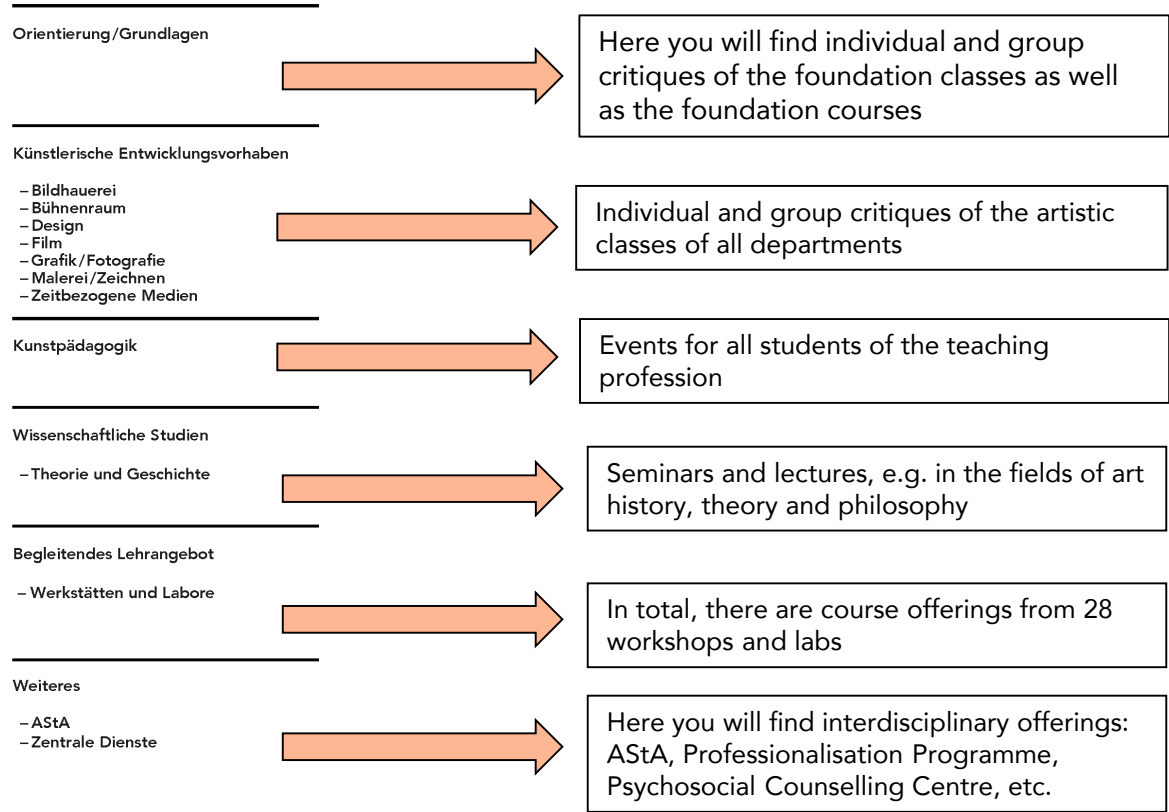
- The Bachelor's programme comprises a total of 240 credits. You will receive 18 credits upon successful completion of the final examination; if you have not already demonstrated more than the specified 180 credits at the time of registration, a further 42 credits must be earned from registration to the final examination in the following areas:

- 18 credits** from the area of "Artistic Development Projects"
- 8 credits** from the area of "Scientific Studies"
- 16 credits** from the area of accompanying courses (practical courses, group critiques, foundation courses)



Course Catalogue

The course catalogue is usually published two weeks before the start of the semester. You can find the current version [here](#).



Course registration

- Registration for courses takes place according to the teacher's instructions. There is **no** central online registration procedure for the allocation of places!
- Please consult the course catalogue for information on how to register for courses. You will usually find this information under or next to the individual contributions. Some lecturers require binding registration by e-mail, others post a list on their door for you to sign.
- **Important:** Many events, especially the workshop courses, have a **limited** number of participants. So please remember to register in good time.

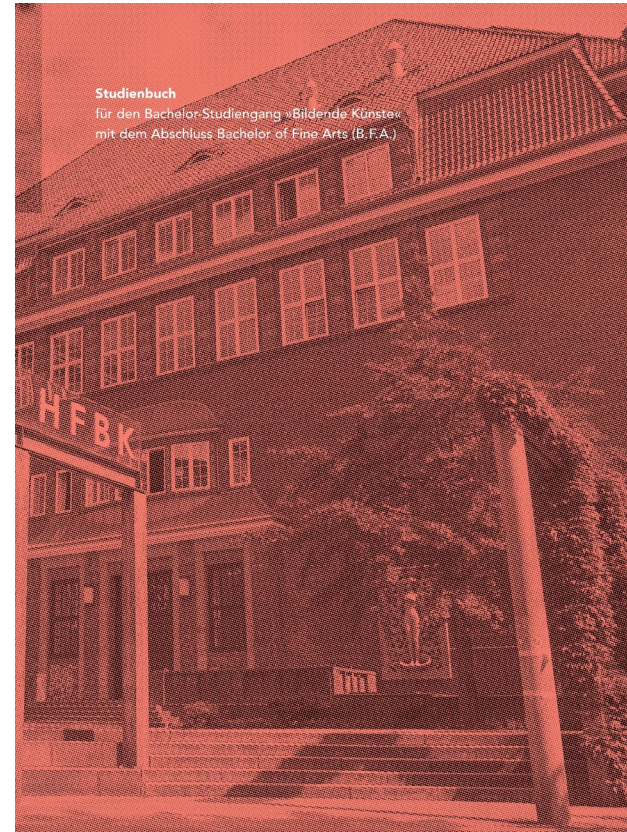
Assessment of study and examination achievements

- As a general rule, all examinations at HFBK Hamburg are ungraded and are evaluated as "passed" or "failed".
- You have a total of three examination attempts.
- **Only** the final examination is graded and can be repeated once.

The Study Book

- The red study book serves as proof of your study and examination achievements. The complete registration and recognition of courses is done by the corresponding teacher and their personal **signature**.
- The study book will be handed out to you during the introductory events at the beginning of your studies.
- Please always remember to obtain signatures from the teachers in the last class of each semester.

Please take good care of your study book and keep it carefully! In case of loss or missing entries, it is your responsibility to reconstruct your study achievements and to subsequently obtain the entries from the responsible teachers.



BAföG (= Federal Training Assistance Act)

- The Studierendenwerk Hamburg is your contact for the application and granting of BAföG. Detailed information on this can be found at:
<https://www.stwhh.de/studienfinanzierung/bafoeg>
- You will automatically receive the required so-called § 9 certificate together with your semester documents after transferring the semester fee. If you need a duplicate, please contact the Students Office during opening hours. Please note that a duplicate is subject to a charge (6 €).
- After the 4th semester, the BAföG office requires proof of a total of 120 credits. According to the study plan, you earn 30 credits per semester, so that you can show the required number of points. The confirmation is made exclusively on the basis of the red study book. For the issue of this § 48 certificate, which is required from the 4th semester onwards, please come to the Students Office during opening hours with your completed study book.

Study Abroad

HFBK is highly committed to promoting diverse international experiences for its students:

- [Art School Alliance](#) (ASA)
 - International network of renowned art schools, application once every semester
- **Erasmus+ Programme**
 - [Studying](#) at [Erasmus partner institutions](#), application once a year (20.01.)
 - Financial support of self-organised [internships](#) in other European countries
- You can receive credit for most of the academic achievements you make during your exchange.
- **Exhibition Exchanges**
 - Annual exhibition cooperation with [Goldsmiths College](#) in London
 - No credit transfer!

International Office

Opening hours: Tue + Thu, 10.00 - 12.00 and 13.00 - 15.00

in the building Wartenau 15, directly after the entrance on the right (Wa 04b)

- **Anne Sonnenfroh**

anne.sonnenfroh@hfbk.hamburg.de

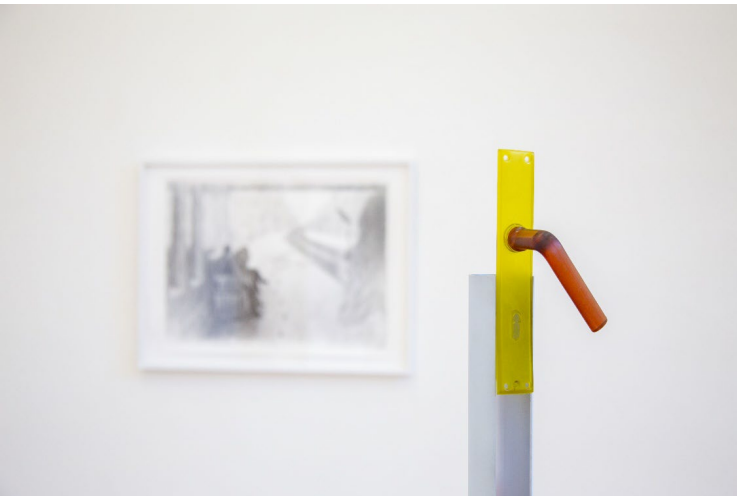
+49 (0)40 428 989 – 247

- **Gaby Grumke**

internationaloffice@hfbk.hamburg.de

+49 (0)40 428 989 - 265

Students Office



The contact person for all questions regarding the formal and administrative process of your studies up to the final examination is the Students Office (Wartenau 15).

- Application procedure
- Enrolment, re-registration, de-registration (leave of absence, semester ticket, change of contact details, study and BAföG confirmations)
- Freemover/auditing students
- Recognition of credits/academic achievements
- Organisation of the examination procedures (1st year presentation, final exam)
- Graduation documents



InfoService/Student Support

Aliaksandra Petrusевич,

Room 4a Wa, +49 40 42 89 89-363,

aliaksandra.petrusevich@hfbk.hamburg.de oder

hfbk-studverw@hfbk.hamburg.de

- Central advice service for administrative and organizational questions relating to application and studying at HFBK Hamburg
- Opening hours: Tuesdays & Thursdays/ 10am - 12pm and 1pm – 3 pm and individually by appointment



Academic Affairs



- Statutes, study and examination regulations
- Modules and course descriptions
- Accreditations
- Evaluations
- Course catalogue



www.hfbk-hamburg.de/
www.hfbk-hamburg.de/en/

International Office



1. International **cooperation & mobility**
2. International **students** („degree-seeking“ and guest students)

HFBK encourages **international experiences:**

- Art School Alliance
- Erasmus+ programme
- Exhibition exchanges



Communication Channels



HFBK website www.hfbk-hamburg.de

HFBK student mailing list (myHFBK)
www.hfbk-hamburg.de/my-hfbk

HFBK flights www.hfbk.flights

Magazine »Lerchenfeld«
www.hfbk-hamburg.de/lerchenfeld

HFBK social media

- Facebook www.facebook.com/HFBKHamburg
- Instagram www.instagram.com/hfbkhamburg
- Twitter www.twitter.com/HFBKHamburg
- Youtube www.youtube.com/user/HamburgHFBK
- Media library www.mediathek.hfbk.net
- Hashtag #hfbkhamburg



www.hfbk-hamburg.de/
www.hfbk-hamburg.de/en/

How to Finance Your Studies - Scholarships and Student Jobs



The Studierendenwerk Hamburg offers an online info website for international students on financing your studies.

- Scholarship possibilities
- Rules and regulations regarding working with a student visa

<https://www.stwhh.de/en/study-financing>





All the best for your start at HFBK Hamburg!